

Town of Ridgefield
Parking Authority Meeting
December 18, 2025 – 8:00 a.m.
Town Hall Small Conference Room, 400 Main Street, Ridgefield, CT
MEETING MINUTES – APPROVED

Members present: J. Wilmot, E. Burns, M. Recck

Members absent: None

Also Present: L. Yarrish, Parking Enforcement Officer

Chairman Recck called the meeting to order at 8:12 a.m.

1. Approval of minutes from November 20, 2025. Mr. Recck moved, and Ms. Wilmot seconded, approval of minutes for 11/20/25. Motion passed 3 – 0.
2. Parking Enforcement Officer report. Mr. Yarrish reported that the Parking Enforcement Officer vacancy has still not yet been filled. He is working some hours on Tuesdays & Thursdays, in addition to his normal hours, until the position is filled. He discussed the progress on the Depot Street bridge at the Branchville Train Station, which is still scheduled for Spring 2026 completion.
3. Discussion letter to Board of Police Commissioners. Mr. Recck received a response from the Police Commission which indicated that they declined to take a position on the proposal to ban oversized vehicle parking on Main Street (other than for deliveries) and provided references in the Connecticut General Statutes indicating that it was not clear such a ban would be under their jurisdiction. The PA members discussed the next steps (an ordinance? a change in our parking rules with no ordinance?). Mr. Recck will seek clarification from the town attorney regarding the proper method to propose such a change, the possible need for State DOT approval, and how or if it could be codified in Ridgefield's parking regulations.
4. Continuation of CVS/USPS lot discussion. No update. Since this is important issue, Mr. Recck will keep it on the agenda.
5. Regency Centers, 404-424, 424R and 426 Main Street. Mr. Recck reported that he is still going back and forth in trying to discuss the license agreement Regency Property manager Jennifer Duffy, but has not been able to do so yet. He plans to meet with her after the holidays.
6. Kiosk Discussion. Mr. Recck has reached out to several vendors for demos, and has received no responses yet. He will continue to pursue them. The kiosk would be utilized only in part of the Bailey Avenue lot if implementation is cost-effective.
7. Parking data review. Mr. Recck distributed the report for November. The format and numbers are not making sense to the members, and seem inconsistent with Mr. Yarrish's knowledge of his enforcement activities. Mr. Recck will follow up with L. Fernandez to get clarification and possible changes in the reporting format.

Adjournment. Ms. Burns moved, and Mr. Recck seconded a motion to adjourn at 8:42 a.m. Motion approved 3 – 0.

Respectfully submitted,
Ellen Burns